

# Children’s Select Committee (CSC)

## Forward work programmes

March 2023

Please note the forward work programmes are currently being reviewed and updated following the annual meeting between the chair and vice-chair and members of the Executive.

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# Children's Select Committee (CSC) – Forward work programme

## Agenda items for the committee

### Agenda items for CSC

#### Standing items (at all meetings)

Title - Details / purpose	Type	Report author / lead officer
<b>Update from Wiltshire Youth Voice</b> - summary of recent activities	Written	Joe Sutton
<b>School Ofsted Judgements</b> - effectiveness of schools as seen by Ofsted Inspection.	Written	Andrew Best
<b>DfE Changes - Update from Department for Education</b>	Written	David Harris
<b>Working together to improve school attendance</b> - latest requirements of the non-statutory guidance the DfE published in May 2022 to apply from September 2022.	Written	Kathryn Davis
<b>Schools Forum's update</b> - very brief update on key items from the last meeting of Schools Forum	Written	Lisa Pullin
<b>Corporate Parenting Panel update</b> - brief update highlighting key items from the last meeting of the Corporate Parenting Panel	Written	Lisa Pullin
<p><b>Directors' update</b></p> <p><b>Cabinet Member and Portfolio Holders' update</b></p> <p><b>Chair's update</b></p> <p>Verbal updates highlighting any key issues (current or emerging), successes or milestones in their respective areas since the last meeting of the committee, which may not require a full agenda item and are not covered elsewhere on this agenda.</p>	Verbal	<p>All directors</p> <p>Cabinet Members and Portfolio holders</p> <p>Chair</p>

## Future items for consideration by the Children's Select Committee

Tuesday 6 June 2023, 10.30am			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	<p><b>Safeguarding processes – outcome of the review by the Institute of Public Care</b> (access <a href="#">here</a>) to consider the council's safeguarding process and target rates</p> <p>To bring the council's review of its position with regards to these recommendations.</p> <p><i>NB – may link to a briefing on safeguarding</i></p>	<p>CSC 20 September 2022 (Jen Salter – Director's update) CSC 8 June 2022 Chairman's announcement (Lucy Townsend)</p> <p>Deferred from January and March agenda</p>	<p>Jen Salter</p> <p>Lucy Townsend</p>
Substantive	<p><b>Child Poverty</b></p> <p>To receive a report presenting figures / data for child poverty in Wiltshire (compared to national figures) and the services / provision in place to address this in Wiltshire, either delivered / supported by the council or third sector (that the council is aware of).</p>	<p>Current FWP</p> <p>Deferred from January and March agenda</p>	<p>Lucy Townsend</p>
Substantive	<p><b>FACT – interim report</b> to review the data set that has been created and how the Family Help programme has been implemented</p> <p>Including an update on the following recommendations:</p> <p>To invite officers, as part of their stakeholder events, to engage with local members, relevant Area Boards, and town councils to share information about the pilot project in Westbury and Warminster.</p>	<p>CSC 25 October 2022</p>	<p>Simon Thomas</p>

<b>Tuesday 6 June 2023, 10.30am</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
	For FACT to liaise with the different groups in Westbury and Warminster, funded by Wiltshire Community Foundation and Community First, that support children and young people.  To invite officers to consider a mechanism where signposting to other services is led centrally and kept regularly updated.		
Informative			
Informative			

<b>Wednesday 12 July 2023, 10.30am</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive			
Substantive			
Informative	<b>School Health and Wellbeing survey</b>  To receive an update within the next 12 months to inform the committee on actions taken, or plans made, by the council based on the outcome of the survey.  NB – identifying schools that have not participated so councillors can lobby them.	CSC 6 July 2022	Sally Johnson
Informative			

<b>Wednesday 20 September 2023, 10.30am</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive			
Substantive			
Informative	<p><b>Children missing education / children missing out on education</b></p> <p>To receive an annual report but for it to first be considered by the Standing task group in its draft form to ensure that it provides the information needed by the committee to be reassured about the quality of the council's performance.</p>	CSC 20 September 2022	Kathryn Davis
Informative	<p><b>Elective home education</b></p> <p>To receive an annual report but for it to first be considered by the Standing task group in its draft form to ensure that it provides the information needed by the committee to be reassured about the quality of the council's performance, especially as the DfE is working to formalise the data collection for elective home education from October 2022 which should enable benchmarking.</p>	CSC 20 September 2022	Kathryn Davis

<b>Tuesday 31 October 2023, 10.30am</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	<b>FACT – one-year update</b> , including progress towards the key milestones identified in paragraph 48 of the report	CSC <a href="#">25 October 2022</a>	Simon Thomas
Substantive			
Informative			
Informative			

<b>Tuesday 16 January 2024, 10.30am</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive			
Substantive			

<b>Tuesday 16 January 2024, 10.30am</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Informative			
Informative			

<b>Tuesday 12 March 2024, 10.30am</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive			
Substantive			
Informative			
Informative			

<b>Longer term items</b>			
	<b>Title</b> Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	Report on the outcome of the Family Help Programme, including the Westbury and Warminster pilot project.  By September 2024	CSC – 25 October 2022, FACT item	Simon Thomas, FACT lead
Substantive			
Informative			
Informative			

## Items considered in the last 12 months

Meeting date (link)	Title Outcome / actions	Origins / history	Report author / lead officer
<a href="#">25 October 2022</a>	FACT update		
<a href="#">17 January 2023</a>	Roadmap to Excellence		Jen Salter
	National Review into Safeguarding Children with Disabilities and Complex Health Needs in Residential Settings		Jen Salter
	Shaping the Future Programme with Schools – verbal update		Helean Hughes
	Outcome of the Rapid Scrutiny on High Needs Block Funding		

# Children's Select Committee (CSC) – Forward work programme

## Task groups and rapid scrutiny exercises

Task groups and rapid scrutiny exercises linked to the CSC

### Current / active task groups

<b>Name (establishment date by CSC)</b> Terms of reference / aims Meeting(s) update	<b>Membership</b> Vacancies Supporting officer	<b>Start date</b>  <b>Final report expected</b>
<p><b>Children's Select Committee's Standing Task Group</b></p> <p>1. To undertake detailed reviews of the regular reports that come within the Children's Select Committee's remit and to bring updates to the Committee on its work;</p> <p>2. To present any key issues, findings and recommendations to the Children's Select Committee, and / or other relevant committees, for discussion, endorsement or further scrutiny where appropriate.</p> <p><u>Meeting(s) update:</u></p>	<p>Cllr Helen Belcher                      John Hawkins                      Cllr Jon Hubbard (Chair)                      Cllr Jacqui Lay                      Cllr Jo Trigg                      Cllr James Sheppard</p> <p>No vacancy</p> <p><i>Supporting officer</i>  <i>Marie Gondlach</i></p>	<p>6 July 2021</p> <p>n/a -                      Standing                      task group</p>
<p><b>Adoption West Joint Scrutiny Panel</b></p> <p>The panel acts as a critical friend, providing independent scrutiny of the work of Adoption West (AW). It is an essential element of assuring democratic accountability for the use of public funds.</p>	<p>Cllr Jon Hubbard (Chair)                      Cllr Carole King</p> <p>No vacancy</p> <p><i>Supporting officer:</i>  <i>Marie Gondlach</i></p>	<p>20 May                      2020</p> <p>n/a -                      Standing                      Panel</p>

<b>Name (establishment date by CSC)</b> Terms of reference / aims Meeting(s) update	<b>Membership</b> Vacancies Supporting officer	<b>Start date</b>  <b>Final report expected</b>
<p>The objective of the panel is to make constructive recommendations to ensure that AW meets its performance targets and expectations. The focus of the panel is on the Region and members of the panel work in partnership to focus on performance for the Region overall.</p> <p><u>Meeting(s) update:</u></p>		
<p><b>Fostering Excellence task group</b></p> <ol style="list-style-type: none"> <li>1. review how the Fostering Excellence project has been / is / will be addressing the issues identified in the report presented to CSC on 10 March 2020: <ol style="list-style-type: none"> <li>a. Increase initial enquiries and therefore assessments and approvals of Wiltshire Council foster carers;</li> <li>b. Improve the retention of Wiltshire approved foster carers;</li> <li>c. Increase the percentage of Wiltshire children in foster care cared for by Wiltshire Council foster carers (at the time 46%);</li> <li>d. Maintain high occupancy rates of Wiltshire approved foster carers (at the time 80%+).</li> </ol> </li> <li>2. identify how the effectiveness of the Fostering Excellence project will be measured and reported, and be satisfied that this is robust and delivering improvements whilst achieving the savings identified in the budget 2022-23;</li> <li>3. identify how the benefits of being placed with Wiltshire Council foster carers (who are receiving enhanced training / support as part of Fostering Excellence) for children in care will be measured and reported, and be satisfied that this is robust;</li> <li>4. identify best practice across the country for recruitment and retention of in-house foster carers.</li> </ol> <p><u>Meeting(s) update:</u></p>	<p>Cllr Liz Alstrom  Cllr Chuck Berry (Chair)  Cllr Ruth Hopkinson  Cllr Sam Pearce-Kearney  Cllr Mark Verbinnen</p> <p>No vacancy</p> <p><i>Supporting officer  Marie Gondlach</i></p>	<p>18  January  2022</p> <p>14 March  2023</p>

## Children’s Select Committee – Planned rapid scrutiny exercises

<b>Name</b> <b>(terms of reference / aims)</b>	<b>Membership</b> <b>(vacancies)</b>	<b>Planned</b> <b>start date</b>  <b>Final report</b> <b>expected</b>
<p><b>Roadmap to excellence - Rapid Scrutiny</b></p> <p>Following a presentation at the March 2022 meeting it was agreed that a Rapid Scrutiny exercise would take place to review the proposed road map (timeline) for “getting to outstanding” – the council’s strategy to achieve an Ofsted’s Outstanding rating.</p> <p>It is planned for this to be 2 meetings:</p> <ul style="list-style-type: none"> <li>- 1st meeting to consider the existing strategy and service plans</li> <li>- 2nd meeting to consider future reporting to Children’s Select Committee</li> </ul>	<p>Cllr Jon Hubbard</p> <p><b>Vacancies: 2</b></p> <p><i>Supporting officer</i> <i>Simon Bennett</i></p>	<p>Tbc</p> <p>Tbc</p>
<p><b>SEND provision</b> – data set Rapid Scrutiny (no further background information, on current FWP)</p>		
<p><b>Health Outcomes and meeting health needs Rapid Scrutiny</b></p> <p>To explore how the council can best scrutinise what partners (and providers) are doing to provide health outcomes for Wiltshire children, this would include establishing what the current scrutiny by the council is (including information on the current and planned work on this topic of the Safeguarding Vulnerable People Partnership).</p>		

## Children's Select Committee – Planned task groups

Name (terms of reference / aims)	Membership (vacancies)	Planned start date  Final report expected
<p><b>Mental health for children and young people – task group</b></p> <p>Emotional Wellbeing and Mental Health Strategy (draft expected late 2022 / early 2023 as informed at Sep 2022 meeting) to be considered by the task group</p> <p>Task group to explore the following areas:</p> <ul style="list-style-type: none"> <li>- a clear picture of all services available for children and young people in Wiltshire to support their emotional wellbeing and mental health (across all sectors and all funding streams);</li> <li>- whether there are any duplications of services or gaps (particular cohorts of children and young people or geographical areas not able to access the support they need);</li> <li>- how the council can best remain aware of that wealth of support and how to ensure there is a joined-up approach across all providers;</li> <li>- how to best communicate information on the different services to Wiltshire residents (report stating a third of referrals received in the Single Point of Access – CAMHS – are “preventable”, from carers who struggle to know where to go to access the support they need for their young person.</li> <li>- that performance across services commissioned by the council is monitored in the best way possible and how this can best be reported to the Children's Select Committee in future.</li> <li>- the issues around recruitment / workforce and if anything could be developed across the sector in terms of opportunities through new roles and maximising offer to staff</li> </ul> <p><u>Meeting(s) update:</u></p>	<p>Cllr Caroline Corbin Cllr Jo Trigg Cllr Mark Verbinnen Cllr Carole King</p> <p><b>Vacancies: 1</b></p> <p><i>Supporting officer Marie Gondlach</i></p>	<p>After 25 October 2022</p>
<p><b>Youth provision and youth service funding – task group</b></p> <p>It is proposed that the task group considers:</p>	<p>Cllr Helen Belcher Cllr Jo Trigg Cllr Iain Wallis Cllr Mark Verbinnen</p>	<p>December 2022 / January 2023</p>

<ul style="list-style-type: none"> <li>• How the council utilises the Local Youth Network funding (circa £350,000) via the Area Boards</li> <li>• How the council assures itself that it is meeting its duties with regards to youth service provision</li> <li>• How the council ensures that young people are aware of what youth provision is on offer</li> </ul> <p>The task group is likely to engage with the Youth Voice team as well as Area Boards, with the aim to develop consistency across the 18 area boards in terms of allocating youth funding and eligibility criteria, as well as the voluntary sector. This work should also ensure that all councillors are aware of the current youth provision and can effectively promote what is on offer in their area.</p> <p><u>Meeting(s) update:</u></p>	<p>Cllr Jack Oatley</p> <p>Vacancies: 0</p> <p><i>Supporting officer</i> <i>Marie Gondlach</i></p> <p>Lead officers Ros Griffiths Simon Thomas Mandy Timbrell Andrew Griffiths Joe Sutton / Sara James</p>	
<p><b>Post 16 provision – task group</b></p> <p>To establish a clear picture of post-16 education provision available to young people in Wiltshire and availability of / options for transport to access that provision.</p> <p>This should also take into consideration the following information the committee had previously identified as of interest:</p> <ul style="list-style-type: none"> <li>• Following the Youth Transport task group’s work and executive response – including National Bus Strategy and any decision or progress regarding a single ”Wiltshire Youth Card” .</li> <li>• To include input from the council’s review of transport services for children and young people with SEND (commissioning team).</li> </ul> <p><u>Meeting(s) update:</u></p>	<p>Cllr Jo Trigg Nikki Barnett Cllr Graham Wright Cllr Bridget Wayman Mr Michael Thompson</p> <p>Vacancies: 0</p> <p><i>Supporting officer</i> <i>Marie Gondlach</i></p> <p>Lead officers Kirstie Barter Cara Madden Clara Davies</p>	<p>February / March 2023</p>
<p>Whole Life Pathway Task Group (to be initiated – with HSC)</p>	<p>TBC</p>	

<p>To establish a Task Group to review the metrics of the Business Plan.</p> <p>Based on outcome of above task group - to establish a second Task Group to review the service plans once the metrics have been confirmed.</p>		
<p><b>NEW</b> – endorsed by CSC on 17 January 2023</p> <p><b>Budget and Major Contracts task group</b></p> <p>To regularly review implementation of the budget and impact on services, and to consider major contracts (value to be agreed) either when they are approaching renewal or extension or before the tender process with a focus on the council's expectations and requirements with regards to the quality, quantity and frequency of monitoring information provided by contractors and how that information will be monitored by the council (including overview and scrutiny involvement)</p>		

## Children's Select Committee – task groups and rapid scrutiny exercises completed in the last 12 months

Name  Actions / monitoring	Membership	Final report  Executive response
<b>Rapid Scrutiny exercise on Provision of Accommodation for Young People at Transition Time - Gap Analysis</b>	Cllr Carole King (Lead) Cllr Mike Sankey Cllr Jo Trigg	<a href="#">19 January 2022</a>  <a href="#">15 March 2022</a>
<b>Disadvantaged Learners Task Group</b>	Cllr Jo Trigg (Chair) Cllr Trevor Carbin John Hawkins Cllr Kathryn Macdermid Cllr Gordon King Cllr Caroline Thomas	<a href="#">7 June 2022</a>  <a href="#">6 July 2022</a>
<b>High needs block funding Rapid Scrutiny</b>  To review the current processes and explore whether there would be value added in establishing a task group to consider options to manage pressures on high needs block budget whilst providing the most appropriate support at the earliest opportunity.	Cllr Jo Trigg (Lead) Cllr Pauline Church Cllr Kathryn MacDermid  <i>Supporting officer Marie Gondlach</i>	<a href="#">17 January 2023</a>  14 March 2023

## Children's Select Committee (CSC) – Forward work programme Items for consideration by the standing task group

### Items for consideration by the CSC standing task group

Meeting date / timeframe	Title Details / purpose	Type Origins / history	Report author / lead officer	Planned reporting to CSC
March 2023 (CSC 14 March)				
April 2023 (no CSC)				
May 2023 (no CSC)				
June 2023 (CSC 6 June)				
<b>NB</b> After committee briefing on School Improvement on 6 June	<p><b>Ofsted inspections – data presented to the committee</b></p> <p>Comparator of recent inspections (as outstanding not inspected for years) Breakdown between primary and secondary schools Governors – level of recruitment (vacancies) and commitment to school improvement plan [NB possibility of further scrutiny on effectiveness of / role of governors in the current system and different types of roles across different types of schools]</p>	CSC 8 June 2022 School Ofsted Judgements (Cllr Helen Belcher / Helean Hughes)		17 January 2023
June	<p><b>Performance monitoring reports</b></p> <p>To receive performance monitoring reports on the overall service, likely to be June (to consider the</p>	Annual		

Meeting date / timeframe	Title Details / purpose	Type Origins / history	Report author / lead officer	Planned reporting to CSC
	year-end data from the previous year) then January meetings.			
July 2023 (CSC 12 July)				
July / early September 2023	<p><b>Children missing education / children missing out on education</b></p> <p>To receive an annual report but for it to first be considered by the Standing task group in its draft form to ensure that it provides the information needed by the committee to be reassured about the quality of the council's performance.</p>	One-off CSC 20 September 2022	Helean Hughes Kathryn Davis	September 2023
July / early September 2023	<p><b>Elective home education</b></p> <p>To receive an annual report but for it to first be considered by the Standing task group in its draft form to ensure that it provides the information needed by the committee to be reassured about the quality of the council's performance, especially as the DfE is working to formalise the data collection for EHE from October 2022 which should enable benchmarking.</p> <p>+ whether the council has developed its understanding of / partnership working with support groups for EHE in Wiltshire</p> <p>+ do we have data for success rates at exams of EHE?</p> <p>+ outcome / update on project with EET team to better understand destination for EHE</p>	One-off CSC 20 September 2022	Helean Hughes Kathryn Davis	September 2023
August 2023 (no CSC)				

Meeting date / timeframe	Title Details / purpose	Type Origins / history	Report author / lead officer	Planned reporting to CSC
September 2023 (CSC 20 September)				
October 2023 (CSC 31 October)				
tbc	<b>Traded Services Annual report</b> (may be January)	CSC 18 January 2023	Paul Redford	31 October 2023
November 2023 (no CSC)				
December 2023 (no CSC)				
January 2024 (CSC 16 January)				
February 2024 (no CSC)				
March 2024 (CSC 12 March)				

**DATE / TIMEFRAME TO BE SET**

Meeting date / timeframe	Title Details / purpose	Type Origins / history	Report author / lead officer	Planned reporting to CSC
	<b>Performance monitoring reports</b>  To receive performance monitoring reports on the overall service, likely to be June (to consider the year-end data from the previous year) then January meetings.	Annual		
	<b>Accommodation Strategy</b>	One-off		

Meeting date / timeframe	Title	Type	Report author / lead officer	Planned reporting to CSC
	<p>Details / purpose</p> <p>To consider the draft of the Accommodation Strategy covering the needs of children and young people with learning disability, mental health, and autism</p>	<p>Origins / history</p> <p>CSC 15 March 2022 (RS final report)</p>		
<p>MAY GO TO NEW TASK GROUP?</p>	<p><b>Mental Health – ensuring performance monitoring of contracts</b></p> <p>To scrutinise the council’s expectations of contractors before the next tranche of Mental Health contracts go out to tender. Following concerns raised at CSC re quality of monitoring information provided by contractors</p>	<p>One off</p> <p>CSC <a href="#">25 October 2022</a></p>	<p>Helen Jones Victoria Bailey</p>	
	<p><b>Safeguarding Vulnerable People Partnership</b></p> <p>To receive annual report from the partnership presenting work in the past year and priorities / objectives for the year ahead.</p>	<p>Annual</p>		
	<p><b>Safeguarding Exception Dataset Report</b></p> <p>This report comes to the committee twice a year and the Standing Task Group will consider the other two Quarters and report back to the committee.</p>	<p>19 January 2022</p>	<p>Tamsin Stone</p>	
	<p><b>Business plan and action plan update</b></p> <p>The more detailed information – service plans (the overall will go to committee)</p>			

**Items considered by the Children’s Select Committee’s Standing Task Group in the last 12 months**

Meeting date	Title Actions	Origins / history	Report author / lead officer	Reported to CSC
4 January 2022	Traded Services		Paul Redford	<a href="#">15 March 2022</a>
20 June 2022	Traded Services		Paul Redford	OS activities update <a href="#">6 July 2022</a>
5 September 2022	Adoption		Jen Salter	OS activities update <a href="#">20 September 2022</a>
05 January 2023	Traded Services		Paul Redford	OS activities update <a href="#">17 January 2023</a>
10 January 2023	Corporate Parenting Panel		Netty Lee	OS activities update <a href="#">17 January 2023</a>

# Children's Select Committee (CSC) – Forward work programme

## Briefings for the Children's Select Committee

### Briefings for the CSC

Meeting date / timeframe	Online / in person	Title  Details / purpose	Origins / history	Lead officer
Need level				
April 2023 (no CSC)				
Anytime  <b>2</b> – should have	Online	<p><b>employment and apprenticeship (and Family Learning Service)</b></p> <p>To receive information on:</p> <ul style="list-style-type: none"> <li>• NEET (not in education, employment or training) numbers in Wiltshire – including national figures for comparison (ons)</li> <li>• Take up / outcome of the NEET government scheme in Wiltshire and nationally</li> <li>• Current number of apprentices in Wiltshire and schemes in place, including Wiltshire Council</li> <li>• Services in place / support available in Wiltshire to help young people move towards work, education or training e.g. Wiltshire Council's Employment and Skills (Work Wiltshire), programmes such as Building Bridges, etc.</li> </ul>	Current FWP	
Anytime  <b>3</b> – would be good to know	Online	<p><b>Family Learning Service (and employment and apprenticeship)</b></p> <p>To raise awareness of the service and the support it offers to families. Anticipated to be a shorter 30 minutes briefing.</p> <p>To include information on:</p>	Current FWP	

Meeting date / timeframe	Online / in person	Title	Origins / history	Lead officer
Need level		Details / purpose		
		<ul style="list-style-type: none"> <li>• NEET (not in education, employment or training) numbers in Wiltshire – including national figures for comparison (ons)</li> <li>• Take up / outcome of the NEET government scheme in Wiltshire and nationally</li> <li>• Current number of apprentices in Wiltshire and schemes in place, including Wiltshire Council</li> <li>• Services in place / support available in Wiltshire to help young people move towards work, education or training e.g. Wiltshire Council's Employment and Skills (Work Wiltshire), programmes such as Building Bridges, etc.</li> </ul>		
May 2023 (no CSC)				
Anytime	tbc	<b>Structure for accommodation for children in care</b> <ul style="list-style-type: none"> <li>• Private providers / Council provision for care home</li> <li>• Foster carers – in-house / external agencies</li> <li>• In / out of county</li> <li>• Within / outside of 20 miles</li> </ul>	CSC 17 January 2023 – Roadmap to excellence	
June 2023 (CSC 6 June)				
6 June 2022  <b>2</b> – should have	In person (pre-CSC)	<b>school improvement programme</b>  understanding the programme + funding that comes into it  <b>MUST HAVE</b> someone from planning to come and talk about Section 106 funding linked to schools.	Current FWP	Andrew Best Helean Hughes
July 2023 (CSC 12 July)				
Anytime  <b>1</b> – must have (links to	In person ( <b>pre-CSC</b> )	<b>Young Carers in Wiltshire</b>  This briefing could inform the scope of a potential task group or rapid scrutiny – to consider how to best promote the service and	Current FWP	

Meeting date / timeframe	Online / in person	Title Details / purpose	Origins / history	Lead officer
Need level an agenda item)		ensure that Young Carers and their families are aware of, and access, the support on offer.		
August 2023 (no CSC)				
September 2023 (CSC 20 September)				
Anytime <b>1</b> – must have	In person ( <b>pre-CSC</b> )	<b>Corporate Parenting Panel – strategic priorities</b> To receive presentations from the CPP lead Councillors and Strategic Lead Officers on their CPP strategic priorities at pre-meeting briefings of the Children’s Select Committee	CSC 15 March 2022 Corporate Parenting Panel report	
October 2023 (CSC 31 October)				
November 2023 (no CSC)				
December 2023 (no CSC)				
January 2024 (CSC 16 January)				
February 2024 (no CSC)				
March 2024 (CSC 12 March)				

## DATE / TIMEFRAME TO BE AGREED

Meeting date / timeframe Need level	Online / in person	Title Details / purpose	Origins / history	Lead officer
Anytime <b>1 ***</b> - must have	In-person	<b>The journey of the child</b> (including child protection, children in care and CP numbers)  Link with Corporate Parenting Panel and Safeguarding panel	Current FWP CSC 19 January 2022	
Anytime <b>1.5</b> - must have	Online	<b>Alternative Educational Provision</b>  To receive information on processes followed and options available in Wiltshire, including information on the Service Level Agreement for funding delegated to secondary schools to support learners at risk of exclusion. Anticipated to be a shorter briefing (30 minutes).	Current FWP	
Anytime <b>2</b> – should have	In person (tour)	<b>MASH and early support</b>  Tour of MASH <ul style="list-style-type: none"> <li>• What is MASH</li> <li>• Who is MASH</li> <li>• How do councillors “use” MASH</li> </ul> Either side of the tour – <b>Safeguarding briefing</b>	Current FWP	
Anytime		<b>Safeguarding briefing</b>		

Meeting date / timeframe	Online / in person	Title Details / purpose	Origins / history	Lead officer
Need level <b>2</b> – should have	In person (tour) BUT must be recorded	<ul style="list-style-type: none"> <li>• What is safeguarding</li> <li>• How it should be embedded in everything the council does (included in all Cabinet reports)</li> <li>• Councillors' responsibility and role regarding Safeguarding (process of referral)</li> </ul>		
Anytime <b>2</b> – should have	Online	<p><b>Safeguarding update</b></p> <p>To receive information on actions taken by the council following recommendations made to Wiltshire Police after two inspections and three significant notifications to Ofsted.</p>	CSC 20 September 2022 (Lucy Townsend)	
Anytime <b>3</b> – would be good to have	Online	<p><b>Demand modelling for children services</b></p> <p>To develop some awareness of the work undertaken, common factors that drive demand, how to anticipate impact and volume – informing members of the complexities of managing and anticipating demand. Once this briefing has been delivered there may be further updates on specific demand analysis.</p>	Current FWP	Tamsin Stone
		<p><b>Remodelling our services for the future (learning from culture changes from Covid-19) and how this is working for service users</b></p> <p>To inform members on the lessons learnt on how some of the mitigations or new ways of working implemented to manage the pandemic could be adapted for ongoing use to improve the efficiency/productivity of the service.</p>	Current FWP	

**Briefings for the Children's Select Committee received in the last 12 months (where relevant recordings are accessible in the Councillors' Hub)**

Meeting date	Recording available	Title Details / purpose	Origins / history	Lead officer
25 October 2022	No (pre-CSC briefing)	FACT programme – the journey so far		Simon Thomas
20 September 2022	No (pre-CSC briefing)	How Mental Health services and support for children and young people are funded in Wiltshire.		Helen Jones Lucy Baker (ICS)
06 July 2022		Virtual Schools		
16 December 2021		Traded Services		
12 October 2021		Statutory duties in schools		
06 September 2021	Yes	Safeguarding Vulnerable People Partnership		
03 August 2021	Yes	Five to Thrive		
17 January 2023	No - In person (pre CSC)	<b>Roadmap to Excellence</b> What would excellent look like What is the roadmap Why we have the roadmap		Jen Salter
24 and 31 January 2023	1x online Yes 1x in person No	<b>School Funding x2</b> Briefing 1 – jargon busting Briefing 2 – pressures and potential	Yearly briefings ahead of consideration of the budget.	Marie Taylor

# Children's Select Committee (CSC) – Forward work programme

## Briefings for the Chair and Vice-Chair

### Briefings for the Chair and Vice-Chair of CSC

**NB** – briefings to be added if recommendations from the High Needs Block Funding Rapid Scrutiny are agreed in the Executive Response.

Meeting date / timeframe	Online / in person	Title Details / purpose	Origins / history	Lead officer
Need level				
<b>March 2023</b>				
tbc	Online	<b>Effectiveness of change of outreach model</b> (replacing children's centres)	CSC 17 January 2023	Jen Salter Lucy Townsend
<b>April 2023</b>				
<b>May 2023</b>				
<b>June 2023</b>				
tbc	Online	<b>National Review into Safeguarding Children with Disabilities and Complex Health Needs in Residential Settings</b> <ul style="list-style-type: none"> <li>• Implementation of recommendations agreed by the multi agency review group</li> <li>• progress / completion of the review of similar residential placements for children and young people not in dual registered establishments.</li> </ul>	CSC 17 January 2023	Jen Salter
<b>July 2023</b>				
<b>August 2023</b>				
<b>September 2023</b>				

Meeting date / timeframe	Online / in person	Title Details / purpose	Origins / history	Lead officer
Need level				
<b>October 2023</b>				
<b>November 2023</b>				

**Briefings received in the last 12 months (where relevant recordings are accessible in the Councillors' Hub)**

Meeting date	Recording available	Title Details / purpose	Origins / history	Lead officer
17 November 2022	No	Children's home care	Cabinet Paper (Nov 2022)	Gary Binstead
08 December 2022	No	Proposal to Retain and Invest in Silverwood School Chippenham and Trowbridge Campuses	Cabinet Paper (13 December 2022)	Melissa Hardwell
10 January 2023	No	Disadvantaged Learners – update on implementation of recommendations from the task group  Members of the Disadvantaged Learners Task Group were invited to attend the briefing.	CSC 6 July 2022 <a href="#">Executive response</a>  CSC 8 June 2022 Disadvantaged Learners task group – <a href="#">final report</a>	Andrew Best Emma Cooke Kate Wilkins Helean Hughes
18 January 2023	No	Children Residential Placement Block Contract	Cabinet Paper – 31 January 2023	Gary Binstead